



COMMERCIAL BUILDING PERMIT APPLICATION

All applicable blanks must be completed before a building permit can be issued.

TODAY'S DATE: _____

Contractor Information

Company Name: _____

Owner's Name: _____

Mailing Address: _____

Street Address (if different from mailing): _____

City, State, Zip Code: _____

Business Telephone Number: _____

SC Contractor's License Type & #: _____ Exp. Date: _____

City of Hartsville Business License #: _____ Exp. Date: _____

Company Information (where work is being performed)

Company Name: _____

Address: _____

City, State, Zip Code: _____

NATURE OF WORK: _____ Square Footage: _____

- New Building
- Addition
- Electrical
- Plumbing
- Mechanical
- Gas
- Demolition
- Renovations

Description of work being performed: _____

Cost of project: _____

SUBCONTRACTORS LIST

Please provide a subcontractors list for verification, of City business license, and state contractor license. All subcontractors must be reported and updated in writing three (3) days before work begins. This list will be removed from job site approximately 1 week before final inspection.

General Contractor: _____

Mailing Address: _____

Business Phone: _____ Mobile Phone: _____

Email: _____

State Contractors License #: _____ Local Business License #: _____

Type	Name/Company	State License Number	Local License Number
Excavation/Grading			
Landscaping			
Concrete			
Paving			
Wrecking/Demolition			
Masonry			
Steel/Metals			
Roofing/Siding/SMetal			
Drywall			
Insulation			
Windows			
Flooring			
Plumbing			
Electrical			
HVAC			
Elevator			
Fire Protection			
Mechanical			
Other			
Other			
Other			

I certify that the information stated on the subcontractors list is accurate and that all work will be performed by State licensed and local licensed contractors.

1. WORK THAT REQUIRES A BUILDING PERMIT CAN NOT START UNTIL PERMIT CARD IS POSTED IN A VISIBILE LOCATION.
2. PERMIT IS VOID IF WORK IS NOT STARTED IN SIX (6) MONTHS FROM ISSUANCE.
3. ALL BUILDING CODES MUST BE FOLLOWED AT ALL TIMES. INSPECTIONS MUST BE CALLED FOR BEFORE MOVING TO NEXT PROJECT.
4. USING UNLICENSED SUBCONTRACTORS MAY PREVENT YOU FROM BEING ELIGIBLE FOR INSPECTIONS AND OR A CERTIFICATE OF OCCUPANCY.

Signature of Contractor

Date

City of Hartsville Planning and Development Representative

Date